

**BERKELEY MALL
Fall Arts & Crafts Show
October 13, 14 & 15, 2017**

Applicant information and rules:

- Eligibility:** Original artwork, handcrafted items, pottery, woodcrafts, fabric originals, etc. All work *MUST* be created or assembled by the exhibitor. All work *MUST* be original.
- Selection:** First come, first served basis. All fees must be paid before the deadline in order to have a space reserved.
- Display Space:** Size is 10ft wide by 10ft deep. There is a maximum of two adjoining spaces per exhibitor. All exhibitors must furnish their own display equipment, such as tables, chairs, dollies, extension cords, etc. Electricity is limited and will be made available (if possible) ONLY when checked on the application and paid. If not checked at the time of payment, no electricity will be available.
- Hours:** Set up time will be after the mall closes at 9:00pm on Thursday, October 12, 2017 or before the mall opens at 10:00am On Friday. Booths must be ready by 10:00am Friday and must be manned at all times. Breakdown will be after the mall closes On Sunday, October 15, 2017 at 6:00pm.
- Fees;** \$100.00 money order or check made payable to Berkeley Mall Merchants Association. This fee *MUST* be paid by the deadline date. All local and state licenses are the responsibility of the exhibitor. The fee for electric is \$5.00 for the weekend.
- Deadline:** ALL applications and payment to be received by Wednesday, **OCTOBER 2, 2017.**
- Indemnity:** The exhibitor will indemnify and save harmless Berkeley Mall LLC, Berkeley Mall Merchants Association, Ck Retail Brokerage, LLC, Capitol Funds, Bank of America, and its tenants from and against all claims, damages, actions, judgments, decrees, penalties and/or liability and expense in connection with the loss of life, bodily and/or personal injury and/or damaged property theft, burglary, robbery, damage, fire etc. arising out of the use and occupancy by the exhibitor.

PARKING – all vehicles must be parked in a parking space unless you are loading or unloading. All campers, RV's, Trucks are to be parking at the rear parking lot at the end. Thank you.

2017 Fall Arts and Crafts Show

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APPLICATION
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TO BE RECEIVED WITH PAYMENT

